

Board of Education Regular Meeting	December 1, 2011	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Crotty, Member J. Reggero, Member	A. Daley, V-President J. Glase, Member R. Joyce-Turner, Member	K. Cohen, Member 7:10 PM K. Meckle, Member N. van Swol, Member
ABSENT:	none		
OTHERS PRESENT:	K. Hilton, Superintendent M. Luty, District Public, Staff, Students & Press	L. Poston, Asst. Supt for Adm Services Student members K. Sumfleth & S. Smith	
The meeting was called to order at 6:30 PM.			
Motion was made by Mrs. Daley, seconded by Ms. Glase to recess into Executive Session at 6:31 pm for the following purpose: collective negotiations under the Taylor Law.			Go into Executive Session
Unanimously carried			
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Crotty to come out of executive session at 7:10 pm.			Come out of executive
Unanimously carried			
Mrs. Scheutzow led in the Pledge to the Flag.			
A moment of silence was observed in memory of Shana Kelly. Shana was a 2005 graduate of Sullivan West.			
Motion was made by Mrs. Daley, seconded by Mrs. Crotty to accept the Agenda with the addendum.			Accept Agenda
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mrs. Joyce-Turner to approve the minutes of the regular meeting held November 3, 2011 as submitted with the noted revisions by Mrs. Daley.			Approve Minutes
Unanimously carried			
Mrs. Scheutzow opened the meeting for public comment. There was none.			
Student member report was given by Kristina Sumfleth.			
The Audit Report ending June 30, 2011 was reviewed by Andrew J. Pavloff of Knack, Pavloff & Company, LLP.			
Dr. Bracken updated the Board and answered questions regarding the status of the Carol White PEP Grant.			
Mr. McLaughlin shared a power point explaining Standard-Based Report Cards and answered questions.			
Motion was made by Mrs. Joyce-Turner, seconded by Mrs. Crotty to adopt upon the recommendation of Superintendent Hilton the guidelines outlined in the attached five-year facility plan (File #120111-01).			5-Year Facility Plan guidelines
Motion carried. Yes – 7 No – Daley & Glase			
The Board discussed the sale of the Narrowsburg and Delaware Valley buildings and decided to do a RFP for commercial real estate service.			
The first readings of Policies: #3420; #6121; #7551 and #5632 were discussed.			
Superintendent Hilton gave his report. Dr. Hilton announced his intent to retire at the end of the 2011-12 school year.			
With regret the Board directed the District Clerk to do an RFP for a Superintendent Search Consultant.			
Motion was made by Mrs. Daley, seconded by Mr. van Swol to accept the Treasurer’s Report for September 2011.			Accept Treasurer Report
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mr. van Swol to approve the Budget Transfer for September 2011.			Approve Budget Transfer
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mr. van Swol to accept the extra-curricular report for October 2011.			Accept extra-Curricular report
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mr. van Swol to authorize the Board President to sign Construction Change Order number 2-001 – To reduce the Contract Sum by the amount of unallocated Contingency Allowance - <u>(\$14,800.00)</u>			Sign C/O #2-001
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mr. van Swol to accept and award upon the recommendation of Superintendent Hilton the bid for an Outside Evaluator for the Carol M. White Physical Education Program (PEP) grant project to Insight Grants Development, LLC at a price of \$22,500 per year for the three-year project (\$67,500 over three years).			Award bid for Outsider Evaluator/PEP Grant
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mr. van Swol upon the recommendation of Superintendent Hilton, the Board of Education approve the inter-municipal transportation agreement with the Monticello Central School District for the purpose of transporting a certain homeless student, who temporarily resides within the Monticello Central School District, to and from Sullivan County BOCES upon the terms and conditions set forth in this agreement.			Approve inter municipal transportation agreement/MCSD
Unanimously carried			
Motion was made by Mrs. Daley, seconded by Mr. van Swol to accept and award upon the recommendation of Superintendent Hilton the bid for Refuse Removal to Thompson Sanitation Corporation at a cost of \$29,040 effective January 1, 2012 – June 30, 2013.			Award refuse removal-Thompson
Unanimously carried			

Board of Education Regular Meeting	December 1, 2011	Sullivan West Central School High School Library	Page -2-
Motion was made by Mrs. Daley, seconded by Mr. van Swol to excess, upon the recommendation of Superintendent Hilton the attached list of technology equipment to include printers; PC’s; Monitors; thin clients; projectors and miscellaneous items. Unanimously carried			Excess equipment
Motion was made by Mrs. Daley, seconded by Mr. van Swol to excess, upon the recommendation of Superintendent Hilton the following items: Ford 1999 E350 Van - 1FDSE37FXXHA98550 & GMC 1994 8-2 WC Bus-1GDHG31XRF522693 Unanimously carried			Excess vehicles
Motion was made by Mrs. Daley, seconded by Mr. van Swol to approve the CSE report as recommended by the Chairperson of the Committee on Special Education. Unanimously carried			Approve CSE report
Motion was made by Mr. van Swol, seconded by Mr. Reggero that the Board of Education (“Board”) appointed Elizabeth Huggler (“Ms. Huggler”) as the District’s “Assistant Technology Director” on February 6, 2009 and granted her a three-year probationary appointment in an administrative tenure area that is coextensive with this job title; and WHEREAS , the Superintendent of Schools (“Superintendent”) now recommends changing Ms. Huggler’s job title to “Data and Applications Manager” to more accurately describe Ms. Huggler’s position and responsibilities with the District; and WHEREAS , the recommended change in Ms. Huggler’s job title is not indicative of a substantial change in her job responsibilities, but instead is intended to align her job title and corresponding administrative tenure area more closely with the duties that she has actually performed as a probationary school administrator and that she will continue to perform henceforth; and WHEREAS , no other District employee serves in the administrative tenure area of “Assistant Technology Director” or in the administrative tenure area of “Data and Applications Manager”; and WHEREAS , no other District employee performs work that is similar to the work performed by Ms. Huggler as Assistant Technology Director or that she is expected to continue to perform as Data Applications Manager; NOW, THEREFORE, BE IT RESOLVED , that the Board hereby approves the recommended change in Ms. Huggler’s job title and corresponding administrative tenure area to “Data and Applications Manager” <i>nunc pro tunc</i> , effective as of the date of her probationary appointment on February 6, 2009 without adjustment to Ms. Huggler’s probationary status and/or seniority accrual in the administrative position in which she has been serving. Unanimously carried			Change E. Huggler’s title
Motion was made by Mr. van Swol, seconded by Mrs. Crotty to grant tenure, upon the recommendation of Superintendent Hilton, to Elizabeth Huggler in the position of Data and Applications Manager in the Data and Applications Manager tenure area, where she holds a valid New York State Certificate permitting her to administer the duties of Data and Applications Manager in the aforesaid tenure area at the Sullivan West Central School District, effective February 5, 2012. Unanimously carried			Grant tenure E. Huggler
Motion was made by Mrs. Daley, seconded by Mr. van Swol to appoint, upon the recommendation of Superintendent Hilton the following extra-curricular personnel effective the 2011-12 school year: 9 th Grade Advisor			

Respectfully submitted,

Margaret L. Luty
District Clerk

Board of Education Special Meeting	December 22, 2011	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Crotty, Member R. Joyce-Turner, Member	A. Daley, V-President 7:04 PM J. Glase, Member N. van Swol, Member	K. Cohen, Member 7:05 PM J. Reggero, Member
ABSENT:	K. Meckle, Member		
OTHERS PRESENT:	K. Hilton, Superintendent M. Luty, District	L. Poston, Asst. Supt for Adm Services Public & Student	

Mrs. Scheutzow called the meeting to order at 7:01 PM and led in the pledge of allegiance.

Dr. Hilton discussed the results of the commercial real estate service RFP’s and announced that we would repeat the process after the holidays.

Motion was made by Mr. van Swol, seconded by Mrs. Joyce-Turner to authorize the Board President to sign an agreement with the Western New York Educational Service Council for the purpose of conducting a superintendent search for a fee of \$15,000 plus out-of-pocket expenses as outlined in the Superintendent Search Proposal (file #122211-01).	Authorize agreement w/Superintendent Search Consultant
Motion carried. Yes – 6 No – Cohen, Daley	

Motion was made by Mr. Reggero, seconded by Mrs. Daley to authorize the Superintendent to sign Construction Change Order number 1-002 - <u>\$14,340.</u>	Authorize C/O #1-002.
• Provide pressure relief valve on newly installed fire main - <u>increase \$15,200.</u>	
• To reduce the contract sum by the amount of unallocated contingency allowance - <u>reduce \$860.</u>	
Unanimously carried	

Motion was made by Mrs. Crotty, seconded by Mr. Reggero to recess into executive session at 7:45 PM for the purpose of reviewing the employment history of a particular corporation.
Unanimously carried

Motion was made by Mrs. Crotty, seconded by Mrs. Joyce-Turner to come out of executive session and adjourn the meeting at 7:56 PM.	Adjourn
Unanimously carried	

Respectfully submitted,

Margaret L. Luty
District Clerk